

Signed: _____
Date: _____

**CONNECTICUT STATE EMPLOYEES' CAMPAIGN
COMMITTEE MEETING MINUTES**

Tuesday, October 14, 2014

Office of the State Comptroller, 3rd floor, Conference Room F
55 Elm Street, Hartford
1:32p.m. – 1:52 p.m.

Members Present

Cindy Cannata (*OGA/FOI*)

Valerie Clark (*OPM*)

Joseph Duberek (*Emergency Ser. & Public Protection*)

Jacqueline Henry-Rafiq (*Transportation*)

Sheila Hummel (*DECD*)

Charles Kistler (*State Retiree*)

Kristen Miller (*Legislative Mgmt.*)

Tim Newton *CHAIR* (*Correction*)

Members Excused

Jason Crisco (*Admin. Services*)

Peggy Gray, *VICE CHAIR* (*Comptroller*)

Kathleen Gensheimer (*Judicial*)

Patrick Kilby (*CHRO*)

Ina Wilson (*Education*)

Federation Representatives

Ann Pean (*UW*)

Lorna Sager (*CHC*)

Campaign Staff

Jan Gwudz (*Director*)

Joyce LeBaron (*Coordinator*)

Meeting Called to Order --- Meeting Summary – Tim Newton

Chair Tim Newton called the meeting to order at 1:32 pm. The Minutes from the previous meeting of Sept 16,, 2014 were approved, and were unanimously accepted.

Commissioners/Union Breakfast --- Jan Gwudz

Jan Gwudz discussed the Commissioner/Union Breakfast, to be held from 9am to 10am on Wednesday, November 12, 2014. Tim, Jackie, Kristen, Cindy, Valerie, Charlie & Sheila all plan to assist that day. Jan emphasized that this meeting is not for Coordinators and that the target is commissioners, heads of agencies and management only. Kevin Lembo will send the invitation to Commissioners and other agency heads..

Upcoming Meeting Dates --- Tim Newton

Tim Newton reviewed the handout with the upcoming meeting dates that was also emailed to all members. Everyone is in agreement with the schedule.

Campaign Update --- Jan Gwudz

Jan reported that the Retiree solicitation was going well. To date \$31,343 in one time gifts and \$15,528 in payroll deductions have been received. The present Campaign total is at about \$50,000.

Dept. of Insurance is holding its Walk on October 15th and reports that about 45% of their work force has submitted a pledge. They have collected \$11,930 in donations so far. Additionally they are holding special events, dress down days, candy and bake sales, a breakfast, an ice cream social, an auction and they are participating in Club 26.

Dept. of Administrative Services will be holding their Kick-Off event on Oct 15. Other agencies holding events and Kick-Offs are Dept. of Transportation and Dept. of Social Services, to name a few.

Jan and Joyce attended the Work/Life Expo at UCONN and will be attending the one at Eastern on October 21.

Round Table Reports --- Tim Newton

Valerie reports that she is at 83% of her agency goal.

Kristen spoke of her agency's plans for a silent auction, a dress down day and a used book and bake sale.

Cindy reminded the Committee that her agency is comprised of only 12 people so she hopes for 100% participation, and is planning a Halloween dress down, a walk a thon and an ice cream social.

Joe has a meeting planned with Lee Toffey regarding plans for strategy including jeans day and other events.

Sheila has had a Bucket Challenge, a silent auction and a bake sale planned along with a \$5 dress down day.

Jackie reports that the DOT coordinators will try to ask participants to fill out pledge cards during fund raisers as a way to increase participation.

Charlie reports that he has contacted all the coordinators at the agencies for which he is responsible.

Tim announced that that Dept. of Correction has hired 1,100 new people but 2,000 have retired.

Jackie inquired of Joe regarding next year's Kick-Off event venue. He reports that he is making progress and is in the middle of email conversations about this.

Charlie inquired about the next BJ's application event, which Jan stated is going to start on October 27th and run through November 30. She added that in August this promotion brought in over \$3,000 and annually results in about \$10,000 to the Campaign.

Meeting Adjournment — Tim Newton

Tim asked for a motion to adjourn, with a reminder that the next meeting will be held on:

REMINDER: NEXT MEETING IS TUESDAY NOVEMBER 18, 2014 at 1:30pm

The meeting concluded at 1:52 p.m.

(Respectfully submitted by Joyce LeBaron)