

Signed: _____

Date: _____

**CONNECTICUT STATE EMPLOYEES' CAMPAIGN
COMMITTEE MEETING MINUTES**

Tuesday, May 12, 2015

Office of the State Comptroller, 3rd floor Conference Room F

55 Elm Street, Hartford

1:32 p.m. – 2:39p.m.

Members Present

Cindy Cannata (*OGA/FOI*)

Valerie Clark (*OPM*)

Jason Crisco (*Admin. Services*)

Joseph Duberek (*Emergency Ser. & Public Protection*)

Kathleen Gensheimer (*Judicial*)

Peggy Gray, *VICE CHAIR (Comptroller)*

Jacqueline Henry-Rafiq (*Transportation*)

Charles Kistler (*State Retiree*)

Kristen Miller (*Legislative Mgmt.*)

Tim Newton *CHAIR (Correction)*

Members Excused

Sheila Hummel (*DECD*)

Patrick Kilby (*CHRO*)

Ina Wilson (*Education*)

Federation Representative

Ann Pean (*UW*)

Campaign Staff

Jan Gwudz (*Director*)

Joyce LeBaron (*Coordinator*)

Meeting Called to Order --- Meeting Summary --- Tim Newton

Chair Tim Newton called the meeting to order at 1:32 p.m. The Minutes from the previous meeting of March, 2015 were approved, and were unanimously accepted. The Minutes from the special Executive Session meeting of April 30, 2015 were approved, and were unanimously accepted.

Application Review --- Tim Newton

Based on the review summary, the Committee voted to adhere to the summary as per allowances and disqualifications with exceptions noted. A motion was put forth and unanimously accepted in regard to the Application Review.

Campaign Update --- Jan Gwudz

Jan Gwudz reported that the 2014 Campaign total is now up to \$1,390,000.

The annual Recognition Luncheon will be held on May 19, 2015. RSVPs are 64 confirmed for the luncheon. Vinal Tech will again be used to obtain lunch, consisting of sandwich, chips and cookies at \$6.40 per person. A discussion ensued as to how to pay for the event. Peggy Gray stated that the Committee's previous decision to terminate the contract between Community Health Charities and the Connecticut State Employees' Campaign committee has been rescinded; therefore Errol Bartley should be able to cut checks. However, it was determined that there would be some logistics to take care of because the contract has not actually been signed as yet. Jan will call the CHC representative, Karen White, to work through the necessary communications. This contract should be signed by May 15, 2015 and can be scanned and emailed back to Hartford.

Jan discussed the two fundraising events presently underway:

1. BJs Wholesale Club memberships are very popular with 152 applications.
2. CT Tigers ticket vouchers is proving very successful with 95 sold and more coming in.

In each instance, the Campaign receives a portion of the sales.

Kick-Off Discussion---Tim Newton and Jan Gwudz

The date for the annual campaign Kick-Off event is tentatively August 12 and will go to an email vote, as per Tim Newton. A brainstorming discussion ensued to come up with ideas and suggestions for obtaining food donations, and volunteers for the day of the event, as well as a decision to try to stick with motorcycles as part of the entertainment portion. Committee members wanted to know if there would be opportunity for pledging at the event; Jan answered in the affirmative in that there will be a table set up for this purpose, as there has been in the past.

A reminder that the annual Recognition Luncheon is coming up next week on May 19, 2015 at CT Valley Hospital. Four or five committee members will be coming early to prepare for the guests and man the drink station during the social half-hour.

Round Table Comments---Tim Newton

Joyce LeBaron passed mock ups of the annual campaign poster and cover of the 2015 Directory to the Committee for an informal review. Several committee members stated that the design is fine; there were no objections.

Meeting Adjournment — Peggy Gray

A motion was presented, seconded and accepted to end the meeting 2:39 p.m.

REMINDER: RECOGNITION LUNCHEON IS *May 19, 2015*

(Respectfully submitted by Joyce LeBaron)