

Signed: _____
Date: _____

**CONNECTICUT STATE EMPLOYEES' CAMPAIGN
COMMITTEE MEETING MINUTES**

Tuesday, March 12, 2013

Office of the State Comptroller, 3rd floor, Conference Room F

55 Elm Street, Hartford

1:21 p.m. – 2:08 p.m.

Members Present

Kathleen Gensheimer (*Judicial*)

Peggy Gray, *VICE CHAIR (Comptroller)*

Sheila Hummel (*DECD*)

Charles Kistler (*State Retiree*)

Tim Newton *CHAIR (Correction)*

Ina Wilson (*Education*)

Members Excused/Absent

Cindy Cannata (*OGA/FOI*)

Joseph Duberek (*Emergency Ser. & Public Protection*)

Martha Gallagher (*Admin. Services*)

Jacqueline Henry Rafiq (*Transportation*)

Chris Taylor (*Legislative Management*)

Federation Representatives

Steve Kirck (*CHC*)

Laura McLelland (*Arts Council*)

Lorna Sager (*CHC*)

Ann Pean (*UW*)

Campaign Staff

Jan Gwudz (*Director*)

Joyce LeBaron (*Coordinator*)

Meeting Called to Order – Tim Newton

Committee Chair Tim Newton called the meeting to order at 1:21p.m. and the Committee immediately went into Executive Session.

Meeting Resumes – Tim Newton

Committee Chair Tim Newton called the meeting to resume at 1:48 p.m.

Review of February 2013 Meeting Summary – Tim Newton

A motion was presented and unanimously passed to accept the February 19, 2013 minutes as presented.

Budget Review – Committee

The Committee stated the following:

- Regarding the \$10,000 held for audits: The Committee wants this entered into the budget as a line item as it has been done in the past, and not as an asterisk item.
- Ina Wilson pointed out that an additional \$500 be added to Special Events; the Committee specified that this be adjusted.
- Kathleen Gensheimer felt, as did the Committee, that Eva's and Suzanne's expense is too much and needs to be adjusted.
- Voting will take place on the budget via email.

Campaign Update– Jan Gwudz

- Several ideas were discussed for the Theater-themed Kick-Off, including using the Armory, the large Hearing Room at the State Capitol Building.

- The Tigers at Dodd Stadium in Norwich are very interested in working with us on a kick off event for state employees in Southeastern, CT. Suggestion: Selling tickets to the July 26th Red Sox game as a fundraiser.
- As of today, the total amount for the Campaign is \$1,394,281.60, though there may be a few more dollars coming in.
- So far, for use in the Directory, the staff has obtained three profiles, from OPM, DSS, and CVH, respectively.
- On April 2, 2013, Jan a refresher course in anticipation of the Annual Application Review will be held. She reminded everyone that as many people as possible are needed for the Application Review on April 23.
- As of yesterday, BJs money totals \$2,110, added to the \$3,020 from November.

Round Table comments —Tim Newton

- Lorna Sager of Community Health Charities of New England was introduced as the new Regional Membership Director. She will be attending meetings in place of Steve Kirck, who is retiring on June 14, 2013.
- There were no other significant comments.

Meeting Adjournment —Tim Newton

Tim asked for a motion to adjourn, with a reminder that the Annual Application Review would be held on:

Tuesday, April 23, 2013 at 55 Elm Street, Hartford.

The meeting concluded at 2:08 p.m.

(Respectfully submitted by Joyce LeBaron)