

Signed: \_\_\_\_\_  
Date: \_\_\_\_\_

**CONNECTICUT STATE EMPLOYEES' CAMPAIGN  
COMMITTEE MEETING MINUTES**

**Tuesday, June 11, 2013**

Office of the State Comptroller, 3rd floor, Conference Room F  
55 Elm Street, Hartford  
1:37 p.m. – 2:33 p.m.

**Members Present**

Cindy Cannata (*OGA/FOI*)

Kathleen Gensheimer (*Judicial*)

Peggy Gray, *VICE CHAIR (Comptroller)*

Jacqueline Henry Rafiq (*Transportation*)

Sheila Hummel (*DECD*)

Charles Kistler (*State Retiree*)

Tim Newton *CHAIR (Correction)*

**Members Excused/Absent**

Jason Crisco (*Admin. Services*)

Joseph Duberek (*Emergency Ser. & Public Protection*)

Chris Taylor (*Legislative Management*)

Ina Wilson (*Education*)

**Federation Representatives**

Steve Kirck (*CHC*)

Laura McLelland (*Arts Council*)

Ann Pean (*UW*)

Lorna Sager (*CHC*)

**Guests**

Bryan Gunning (*DEEP*)

Seth Klaskin (*SOTS*)

Denise Merrill (*Secretary of the State*)

Gloria Sparveri (*SOTS*)

**Campaign Staff**

Jan Gwudz (*Director*)

Joyce LeBaron (*Coordinator*)

**Meeting Called to Order – Tim Newton**

Committee Chair Tim Newton called the meeting to order at 1:35p.m. A quorum was reached.

**Review of March 2013 Meeting Summary – Tim Newton**

A motion was presented and unanimously passed to accept the May 14, 2013 minutes as presented.

**Campaign Updates – Jan**

- Jan is looking into the feasibility of using the Dept. of Developmental Services video conferencing equipment to facilitate coordinator trainings. Coordinators could travel to Southbury Training School. A meeting also could be held at CT Valley Hospital in Middletown. The Greater Hartford area meeting will be held again this year at the Dept. of Correction in Wethersfield. The Southeastern CT coordinator meeting will be held again at SE Mental Health Authority in Norwich.
- A connection with the VP of Institutional Advancement at Southern CT State University has been made.
- Dept. of Children & Families asked some of its HR assistants to manage the Greater Hartford area and Willimantic offices. They are amenable to having charity representatives' staff tables at campaign time during lunch breaks.
- CT Tigers – game is July 26<sup>th</sup> and is being used as a kick-off for the campaign in SE CT. Over 60 tickets have been sold so far, with the Campaign receiving \$4 for each ticket that is purchased.
- Jan reported that the Recognition Luncheon was a success.
- Discussion ensued about research into the feasibility of using the Wadsworth for a kick-off event.

### Discussion and Introduction to SOTS Office guests– Tim Newton

At this point in the meeting, Secretary of State Denise Merrill entered the meeting room and Tim Newton welcomed her and her staff. Additionally, and on behalf of the committee, he expressed appreciation for Ms. Merrill's help and her use of her position. In reply, Ms. Merrill stated that she wants to be a good ambassador and wants to learn all she can about the campaign.

Ms. Merrill asked about working with the Unions, the answer is no as the union co-chairs in the past have not helped. She will check into two unions herself. She will call for the list serve (from IT) so that she can look into sending emails to Judicial employees, as well as UCONN and the Colleges.

### Meeting Schedule– Jan Gwudz

- Meeting schedules for the remainder of the year will be on the second Tuesday of each month and reminders will be sent out via email.

### Round Table comments – Tim Newton

- No significant comments by the Federations on Campaign business.
- Steve Kirck, who has now retired after 21 years, from Community Health Charities, thanked the Committee for many years of successfully working together. He had three comments for the record to offer regarding the campaign and its regulations:
  - He felt that the 25% or lower administrative cost keeps certain charities out of the Campaign;
  - He stated that the Combined Federal Campaign allows up to 35%
  - He expressed his concern over the State Campaign's requirement that disallows participation by single charities (they must come under the auspices of a Federation in order to participate.)
- The Committee expressed its appreciation to Steve and thanked him for all the work he has done on behalf of the Campaign and for his years of wisdom.
- At this point in the meeting, Tim Newton announced a special presentation to guest and former committee member Bryan Gunning, who was honored for his work with the Committee with a citation from the Lt. Governor.
- Tim then announced that after the full meeting adjournment, a cake would be served to mark Steve's retirement and Bryan's involvement with the committee.

### Executive Session – Tim Newton

- At 2:05 Tim called for an Executive Session.
- At 2:29 the full meeting was reconvened.

### Meeting Adjournment – Tim Newton

Tim asked for a motion to adjourn, with a reminder that the next meeting will be held on:

**REMINDER:**

**NEXT MEETING WILL BE TUESDAY September 10, 2013**

The meeting concluded at 2:33 p.m.

*(Respectfully submitted by Joyce LeBaron)*